

Friends of Parks and Nature

2025 Remote Travel Fuel Subsidy Grant

Frequently Asked Questions

Applications close at 2pm, Thursday 24 April 2025 (ACDT)

Browse the FAQ's below and use the 2025 Remote Travel Fuel Subsidy Grant Guidelines for assistance when preparing your application.

Project Details

1. What can I get a remote travel fuel subsidy grant for?

Friends of Parks and Nature (FoPN) member groups can get a fuel subsidy for remote travel where the trip total is greater than 300 kilometers and taken in a private vehicle. The trip must be Department for Environment and Water (DEW) endorsed and related to a project on DEW land and/or part of the Friends Group's annual work program. Car pooling is encouraged.

For example:

- A trip from Semaphore to Newland Head to work on a DEW approved activity would not be covered because the total return trip is 222 kilometres.
- A trip from Semaphore to 42 Mile Crossing at Coorong National Park to work on an approved activity would be covered because the total return trip is 502 kilometres. In this case, the subsidy would cover those kilometres over the 300km threshold, so 202km.

2. How much will my group be subsidised?

Where groups apply for fuel reimbursement, the National Parks and Wildlife Service (NPWS) Fuel Subsidy policy criteria will apply. A motor vehicle fuel allowance rate of \$0.35 cents per kilometre to a maximum of \$300 per vehicle per year can be claimed. Groups can apply for a maximum of \$2,000, and there is a \$30,000 funding pool available.

Where the total funding amount requested by all applications exceeds the available funding for this round DEW may scale the amount provided to groups to ensure an even distribution of the total funds available.

3. Can I apply for multiple trips and multiple vehicles?

Yes. Please note that subsidy limits apply as mentioned above.

4. Do I need to contact my NPWS Liaison Ranger or District Ranger prior to submitting an application?

Yes, please contact your Liaison Ranger to inform them of your application for a fuel subsidy grant. You will need to provide their contact details in your application.

5. What if my group works across multiple parks, or outside of parks (such as Council land) and doesn't have a specific DEW Liaison Ranger?

This fuel subsidy is for DEW-managed volunteer groups, operating under the DEW Volunteer Safety Procedure. A small number of Friends of Parks and Nature groups who are DEW-managed, operate across multiple parks and/or land tenure across the state. For groups that operate across multiple parks and do

not have a liaison ranger, please contact Community and Nature Partnerships Branch staff at: DEWVolunteers@sa.gov.au or call the Branch Grants Officer on 0439 870 378 for further information.

6. Are groups required to provide in-kind or a co-contribution to match the funding amount?

No.

Applicant Details

7. Our group is currently undertaking a project funded by a grant from a previous round. Are we able to apply?

Yes, provided there are no overdue reports such as progress reports or financial acquittals. Please also note that the fuel subsidy is for activities that are business as usual and already being undertaken, not special projects.

8. Our group currently has overdue reports for previous grant projects. Are we able to apply?

No. Applications from groups with overdue reporting will not be considered. All overdue reports will need to be submitted and accepted before you are eligible to apply. Alternatively, please contact DEWVolunteers@sa.gov.au if an extension or variation to your current project may be required.

9. Can our group submit more than one application?

No. Individual groups can submit only one application which can include travel to multiple activities for more than one vehicle up to the aforementioned limits.

10. Who should be the primary contact person for our application?

This will be the person who will coordinate the application and, for successful applications, will receive the grant agreement and subsequent communication. They will also be responsible for the grant acquittal reporting.

11. Our community group is not incorporated – can we apply?

Yes. Unincorporated groups are encouraged to apply and will require the support of a sponsoring organisation, such as Friends of Parks and Nature Inc., local Government etc. Where successful, grant agreements must be signed and witnessed by both the applicant and the sponsor. The sponsoring organisation will then receive the funding on behalf of your group. They will also be required to countersign the financial acquittals along with your group's representative.

To request sponsorship from Friends of Parks and Nature Inc. please send a copy of the grant application to Secretary, Pam Smith (pamela.smith@sa.gov.au) and request a signed sponsor letter. Sponsor details and signed letters can then be uploaded to your application online via Smarty Grants.

12. We have forgotten our group's ABN / GST status. How do we find it?

You can search for your ABN/GST status online at <http://www.abr.business.gov.au/Index.aspx>

13. How will having or not having an Australian Business Number (ABN) affect our grant?

If your group does not have an ABN, and is successful in applying for a grant, you will need to complete and return a 'Statement by a Supplier' form with your grant agreement. Without this 47% of the grant payment is required to be withheld and passed on to the Australian Tax Office (ATO) under the 'No ABN withholding' arrangements. Further information can be found here: [Withholding if ABN is not provided](#).

Budget and Finances

14. When will the fuel subsidies be paid?

Grant agreements and funding will be executed and delivered within 15 days of receipt of signed agreement and invoice. All funding provided to groups must be expended within twelve months of receipt and the acquittal report is due one month after full expenditure.

15. What if we don't spend all funds that were paid to us?

If you have excess funds at the end of your project, you must report the actual funds spent in your final acquittal. If you anticipate having unspent funds please contact us at DEWVolunteers@sa.gov.au as soon as possible to discuss a grant variation request. Unspent funds will need to be returned to DEW.

Supporting Documents

16. What supporting documents do I need to upload?

If your group is unincorporated and you have the support of a sponsor, you will need to upload a signed letter from the sponsoring organisation where indicated. A blank form is available in SmartyGrants (see Q.11).

General

17. How will applications be assessed?

Grant applications will be assessed by an Assessment Panel comprising of DEW staff.

18. Will the Friends Group receive the funds directly?

After forwarding a tax invoice, grant funds will be paid directly to incorporated groups. Unincorporated groups can access their funds through the sponsoring organisation (see Q.11).

19. When will we be informed whether our grant has been successful?

Applicants will be advised by end of June 2025 whether or not they are successful. Letters and grant agreements will be sent to successful applicants.

More information

For all grant enquiries, please contact the DEW Grants officer via:

DEWVolunteers@sa.gov.au or telephone 0439 870 378.

<https://www.environment.sa.gov.au/get-involved/grants-and-funding/npws-friends-parks-grant-programs>