**GIFT FUND GRANT APPLICATION ASSESSMENT CRITERIA**

For member groups thinking of applying for financial support through the Friends of Parks Gift Fund, the following criteria must be shown if the submission is to have any chance of success.

To ensure impartiality and fairness, the Gift Fund committee, whose decision it ultimately is to accept or reject an application, must have evidence provided to support the submission.

The contact person named as part of the application will then be notified within 2 weeks of the application being received.

A member group can appeal the decision only once, and then only if there is further and additional evidence they wish to submit to support their application.

The Gift Fund committee’s decision is final, and the Friends of Parks Board has no authority to overturn the decision.

Members are requested to complete the Board template provided for Gift Fund applications, and then forward it to

Friends of Parks Gift Fund, and be sent to the Treasurer, Friends of Parks Gift Fund, c/- the Secretariat, Volunteer Support Unit, GPO Box 1047, Adelaide SA 5001.

**Criteria to be Used in all Submissions:-**

**Existing Project**

* Evidence supplied of the importance of this project to the particular “Park”, such as DEW letter of support, photos, management plan(s) etc.
* Evidence supplied of success/impact of the project to date, such as photos, letter of support from DEW etc.
* A budget showing itemised expenditure.
* Whether further funding be required in the future to achieve the project’s goals?

**New Project**

* Is the project approved by regional Park Management?
* Does the new project address the objectives of the “Management Plan” for that particular Park?
* Will the Gift Fund Grant monies cover the project costs in full?
* If other funding is required, where will that funding come from and is it assured?
* Will ongoing funding be required in order for the project to succeed?
* A budget showing itemised expenditure

**Communication and Advertising**

* Will the “communication/advertising” be timely?
* Will the “communication/advertising” reach a broad range of parties?
* Will the advertising materials be re-useable?
* Have the relevant authorities approved the publishing of this communication/advertising material?

**How has Friends of Parks brand been promoted?**